

# **Cedars School of Excellence**

## **Admission and Fees Policy**

### **Admission**

Cedars School is open to applicants from Primary 1 to Secondary 5. An application form can be requested by contacting the school.

It is the school policy to interview parents and children together before an admission is granted, and the school reserves the right to accept or reject an application. Names can be added to waiting lists if the school is full.

We encourage parents and prospective pupils to visit the school, see the children at work and talk to the Head Teacher about any questions or further information required. We also encourage children to spend a day in school in their prospective class before making a final decision. Parents should contact the school to arrange this.

When a place is offered at Cedars School a deposit of one months fees is required to secure the place. This fee is deducted from the final settlement when a pupil leaves the school. Only one deposit per family is required.

### **School fees**

The fees are the same for each year group from Primary 1 - 7 with the secondary fees being higher. Fees in the final year of schooling must be paid over 10 months rather than 12 months.

Fees are payable monthly by standing order. The scale of fees is outlined on a link from the main page of the school website or by contacting the school. Parents are required to sign a contract regarding the payment of fees. Parents will be informed of any fee changes by the school treasurer in advance of the academic session starting.

Pupils may not return to school at the start of a new academic session until all outstanding fees have been paid.